

NORFOLK COUNTY COUNCIL - CHILDREN'S SERVICES

Mousehold Infant and Nursery School

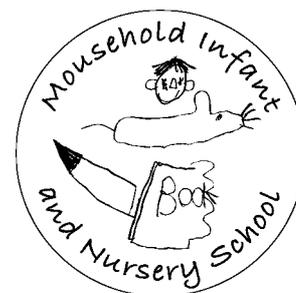
Mousehold Avenue

Norwich

NR3 4RS

Tel. (01603) 427012

Fax. (01603) 487922



Email: office@mousehold.norfolk.sch.uk

Website: www.mouseholdinfants.com



Headteacher: Mrs Rebecca Westall

Deputy Headteacher: Mr Ian Tolson

Designated Safeguarding Leads: Mrs Rebecca Westall, Mr Ian Tolson, Miss Zoë Wood

29th June 2018

Dear Parents,

Update on our progress

I am pleased to release this, our second update on the move to joining the Inclusive Schools Trust (IST). Earlier this week everyone was informed as quickly as possible that we have received a letter from the Department for Education. They have agreed to our application and have issued us with an Academy Order.

So, this means that we have to start to prepare for setting up the systems that we need to manage our school after we become an academy. Over the next few weeks we will be focussing on 3 areas

- **Finance:** Matching our school finance systems such as banking, pay roll etc. with those of the Trust
- **Staffing:** Starting the TUPE process for all our staff to transfer employment
- **Land:** Appointing lawyers to agree land and building arrangements

We have only just started this next stage, the most involved, and I will continue to update you as we proceed.

You may remember that the governing body also felt parents would be interested in reading some of the main points raised during the consultation and how they were addressed. The school administration team have collected and filed all the consultation documents, e mails, meeting notes etc and this month I have drawn out the thoughts around governance.

The IST is a trust. The Governing body will be replaced by a board of trustees. The board of 11 trustees represent all the schools within IST who challenge and support the senior management of each school. The chair of the IST feeds back and sits as a member of the IST. If you have a moment, check out the structure we will be joining at <http://www.inclusiveschoolstrust.co.uk/governance-information/>

There are some vacancies on the board of trustees that anyone can apply for. Other main questions were

- *What will we get from the trust rather than just giving?*
Exactly what we get now from the board of governors. Support and challenge, without fear or favour and for the best interests of the children
- *Will the board of Trustees change as new schools join?*
The board will change but only as members stay for their fixed term of office and then leave. It is exactly the same in our current board of governors.

One of the points that was raised about the board of trustees confirmed that *The Trustees and Members are robust. There are parents at every level within the framework; parent forum, Trustees, Members.*

We plan to establish a parent group to connect between the board of trustees and school and we will discuss this at the next full governing body meeting on 11th July. I will report back about it in the next update.

My very best wishes

A handwritten signature in black ink, appearing to read 'M. Hanke'.

Maureen Hanke

Chair of Governors