

NORFOLK COUNTY COUNCIL - CHILDREN'S SERVICES

Mousehold Infant and Nursery School

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7th September 2018

Dear Parents,

Update on our progress

I hope that everyone had a good summer break and enjoyed some quality family time together. I am pleased to release this, our third update on the move to joining the Inclusive Schools Trust (IST). Everything is moving very well, and we are looking at a conversion date of November 1st.

Over July the appointed land lawyers completed all our estate meetings and land questionnaires that have been sent to DfE and we have decided upon our school finance systems that will come into operation after we have converted to academy status.

Our immediate action this month concerns the safe employment transfer of our staff. It is very important that all our staff are given all the support they require in their transfer to academy status. The process of moving from one employer to another is called *transfer of undertakings (protection of employment)* or TUPE for short. All staff have received an information pack that answers many of the questions. On September 24th there will be a series of meetings at school including the unions, HR support, and all the staff. Everyone will have an opportunity to ask questions either in public or on a one-to-one basis.

Our next full governing body meeting is early October and following this I will let everyone know about our parent's group.

My very best wishes

Maureen Hanke: Chair of Governors